

Makers Club Constitution

**Article I: Name**

This club shall here forth be referred to as the Makers Club or may be referred to as Maker’s space

**Article II-A: Purpose**

Marker’s Spaces have been a growing trend in colleges and universities According to the American Libraries magazine, Makerspaces give students a place to pursue their interests and they provide a way for students to concentrate on their creative needs and interests. They are meant to be an extension of the classroom that is not constrained by time, scripted curriculum, or other deadlines and they are used to help promote divergent thinking. A truly successful Makerspace is a place where students have the time, resources, and space to design, play, tinker, collaborate, inquire, innovate mentor, experiment, problem solve and invent. A successful Makerspace would also create a culture where risk-taking, discovery, and exploration are recognized and rewarded. Participants would be encouraged to collaborate and take advantage of informal learning opportunities.

It should also be a place where students share their creative pursuits. At the end of the year, the students will be encouraged to showcase their projects at a Maker-fair.

**Article II-B: Purpose**

The purpose of this club is to educate engineering students, more specifically about innovating and research. We hope to bring more interest into the world of technology through talks from professionals in the industry, brainstorming sessions, prototyping, fairs, Q&A sessions as well as tutorials to promote career growth.

**Article III: Membership**

**Section 1** -All enrolled undergraduate students at Reva University are eligible to be a part of MC. The voting members of the club will consist of all enrolled undergraduate students enrolled in the club. Graduate students, faculty, and staff are eligible to be non-voting members of MC and cannot outnumber the voting members.

As a Registered Student Group at Reva University, we adhere to the University's Non-Discrimination Policy. This group provides equal treatment and opportunity to all persons without regard to race, color, religion, national origin, sex, age, genetic information, disability, or veteran status except where such distinction is required by law. Additionally, the Office of Student Activities prohibits discrimination on the basis of sexual orientation, gender identity, or gender expression.

**Section 2** - Membership to the Entrepreneurship & Innovation Club will be voluntary. Members will need to provide contact information. Members will be encouraged to attend meetings, participate in events, and other activities such as fundraising.

**Section 3 -** The procedure for selection of membership… (if applicable and if there are criteria someone must meet to become a member)

**Section 4 -** Due**s** for this organization shall be decided by the student body with the directors

and the Governing body.

**Section 5** - Grounds for termination of membership and the process for removing a member,

Include:

**1.** Violation of University code of conduct.

**2.** Violation of the club constitutions including the documents associated.

**Article IV: Officers**

**The President will:**

Oversee the other Officers in fulfilling their responsibilities, lead all meetings, have signing authority for the club.

**The Vice President will:**

Assist the President in his or her duties; be responsible for communicating with club members and officers.

**The Treasurer will:**

Keep track of club funds, income, and expenses. The Treasurer will also manage the club budget, and work with other officers to come up with annual budgets.

**The Secretary will:**

Take notes at every meeting, maintain a current club roster, as well as communicate meeting notes to club members following every meeting.

**The Outreach Manager will:**

Be responsible for reaching out to industry professionals and organizations, photography and video capture during all MC meetings, and manage the social media sites for the club.

***If the President were to leave the club for any given reason, the Vice President will assume their position. All other positions will have a voting session to fill the open position.***

***Other officers’ positions may be added in the future based on the club requirements sanctioned by the president and vice president and the student body as well as the governing body.***

**Section 1- Executive Board Roles and Responsibilities**

The officers of the Entrepreneurship & Innovation Club shall be President, Vice President, Treasurer, Secretary, Outreach Manager.

The roles, responsibilities, expectations, and procedures should be reviewed and updated yearly at an Executive Board meeting in January. Depending on the needs of the club and the possible rising leadership team, the addition of other positions should be evaluated when creating and advertising the ballot for the following year

### (A)President

The President has the ultimate responsibility for every single aspect of the organization from the minute details to the highest-level strategy. This role requires a massive time commitment, work ethic, dedication, and passion. The president must prioritize leading the club as if it was a full-time job. The President will be the contact person at MC for the administration,

***The President will:***

* Oversee the scheduling and agenda of Executive Board meetings;
* Recruit, cultivate, and retain top talent for all positions on the team;
* Oversee the creation of new programs, events, and initiatives;
* Ensure officers are acting within the framework of the club and upholding the values;
* Ensure officers complete their duties;
* Attend all board meetings, club meetings, and events;
* Open, moderate, and close all board and club meetings;
* Lead outreach efforts to the community for events, programs, and sponsorships;
* Uphold the values of the club.

(B) VICE PRESIDENT

The Vice President is a roaming assistant. This member should feel comfortable in the role and willing to assume any task that the president needs him or her to do and also pitch in to assist directors with hands-on challenges in their programs. The Vice President might and may do many of the same tasks as the president. The Vice President is the least outlined role because this person needs to be highly flexible and assist when needed.

***The Vice President will:***

* Create new events, programs, and initiatives;
* Reach out to community partners to develop rich and engaging experiences;
* Assist in scheduling Executive Board meetings and creating agendas;
* Recruit, cultivate, and retain top talent for all positions on the team;
* Uphold the values of the club
* Attend all board meetings, club meetings, and events;
* Facilitate open, collaborative, and productive board and club meetings;
* Lead outreach efforts to the community for events, programs, and sponsorships.

**Section2 -- Executive Board**

1. There shall be an Executive Board, which shall govern the Makers Club.
2. The Executive Board includes, but is not limited to, the positions listed above. More positions may be created where the Board sees them fit.
3. There may be committees allowed and each Chairman of standing committees shall be a voting member of the Executive Board.
4. Each Executive Board member may have voting rights in the election for board members.
5. The Executive Board may have a closed Board meeting.
6. The Executive Board may introduce, approve and implement all actions and activities necessary and proper for the functioning of the Makers Club. If a position is vacated before the end of the term, the duties of the position will be split amongst the other Executive Board members, until a club election takes place for a new person to take the vacant seat.
7. If a position is vacated before the end of the term, the duties of the position will be split amongst the other Executive Board members, until a club election takes place for a new person to take the vacant seat.
8. Any officer who, during his/her term in office, has demonstrated disloyalty to the Club, negligence or incompetence in the performance of his/her prescribed Constitutional duties, or willfully impeded the Club, may be impeached and removed from office.
9. Specific charges against the impeached officer must be approved by the absolute majority of the officers of the MC, excluding the officer being impeached, at a meeting of the Executive Board.
10. From the approval of the charges until the next meeting of the Executive Board, the impeached officer shall remain in his/her office and be allowed to prepare his defense to the charges.
11. At the first Executive Board meeting after the meeting, in which the charges were approved, an officer or other person selected by the officers shall present the charges and the impeached officer shall present his defense. Following these presentations, the Executive Board will decide whether or not to remove the impeached officer from his/her position. Any officer who, during his/her term in office, has demonstrated disloyalty to the Club, negligence or incompetence in the performance of his/her prescribed Constitutional duties, or willfully impeded the Club, may be impeached and removed from office.
12. Specific charges against the impeached officer must be approved by the absolute majority of the officers of the Entrepreneurship & Innovation Club, excluding the officer being impeached, at a meeting of the Executive Board.
13. From the approval of the charges until the next meeting of the Executive Board, the impeached officer shall remain in his/her office and be allowed to prepare his defense to the charges.
14. At the first Executive Board meeting after the meeting, in which the charges were approved, an officer or other person selected by the officers shall present the charges and the impeached officer shall present his defense. Following these presentations, the Executive Board will decide whether or not to remove the impeached officer from his/her position.

**Article V: Finances**

Any changes to the constitution may be suggested by members and board members. All suggestions will be addressed at the following board meeting. Assuming there is a 2/3 quorum of the Executive Board members present, 3/4 of the board members in attendance must approve the change through a vote for it to take effect. The President of the Club shall duly note the change and it shall be written into the Constitution either immediately or at the earliest opportunity.

Any changes to the constitution regarding Article I, the name of the Club, or Article II, the purpose and objectives of the Club, must be approved by two-thirds of the Club members and sanctioned by the president and faculty advisor.

**Section 1** – The Treasurer and the Co-President will develop the budget for each succeeding month. They will go over the budget with the club advisor and President to be approved, to be requested.

**Article VII: Disbandment**

*In the event that the group disbands, all Student funds will be returned to governing body and a decision will be taken in the best interest of all the members.*